

STUDENT PROTECTION PLAN AND CONTINGENCY ARRANGEMENTS(SPPCA)FOR KMMC

The purpose of the SPPCA is to assess the risk to the continuation and quality of study and set out the actions we have in place to protect the student should the risk arise and details of how to communicate to the student about this.

Assessment of risks:

The Institution has currently no intention of closure by way of ending its partnership with Middlesex University thereby resulting into termination of programmes run in collaborative partnership with Middlesex University since the Institution remains in a strong and robust position. However, there are certain risks which need to be identified, assessed with suggestive measures to keep the students indemnified in all such situations.

The first risk deals with the possibility of not being able to operate due to financial failure or removal of regulatory approval etc. The Institution has remained financially stable ever since it forged its alliance with Middlesex University. The Institution has been closely monitored by the Middlesex University which has frequently called for its financial documents from time to time to eliminate the possibility of any sort of financial failure which could erupt causing disruption to the partnership and the programmes that are conducted at the Institution based on the partnership. The partnership approval is in place at the moment valid until 2030 and has withstood all validation procedures to remain approved until 2030.

The second risk relates to ending the collaborative partnership by the Middlesex University or the Institution for reasons unique to both parties. However, the Institution has mutually agreed by way of a Memorandum of Cooperation signed in 2024 to allow this to happen in an amicable manner keeping the interests of the students in view and also keeping the students informed with an assurance of a phased exit.

The third risk relates to the closure of all programmes which involves the collaborative partnership. Again the Institution has kept the students indemnified by way of a Memorandum of Cooperation signed in 2024 that all students on the collaborative partnership programmes will be made to complete all their courses prior to closure of the collaborative partnership programmes.

The fourth risk associated with withdrawal of existing mode of study whether online vs offline will not be affected.

It is possible unforeseeable events and/or circumstances that are beyond the Institution's reasonable control, have a disruptive effect on the Institution's ability to deliver academic or other services could occur. These are also known as "Force Majeure Event". Force Majeure implies unforeseeable circumstances. If these occur the Institution will give students as much advance warning of the changes occurring to any aspects of their course, including content delivery, assessment and where and how the course will be delivered in different circumstances.

Refund and Compensation:

Course fee charges are determined on the basis of enrolment status and not actual attendance. This means that if a student has already enrolled for the course and never attends or stops attending for

any reason, there will be no refund of any portion of the course fees already collected even after they officially notify the Institution of having withdrawn from the programme for any reason. It is important that students are aware of such financial implications of withdrawing during the course of the academic year.

If for any reason the student changes their mind about joining the Institution after they have accepted our offer (which is the point when the contract to study with us is formed), the student is not entitled to cancel their contract thereafter and the Institution will not reimburse to the student any payment received from them.

In case there is likeliness for the collaborative partnership to collapse due to certain reasons from either side of the collaborative partnership, then a mutually amicable financial agreement will need to be framed protecting the interests of both partners as well as students

Communication to students:

The Institution will notify via website that it will be terminating the collaborative partnership with the Partner Institution. The risk to current students will be low since it is committed to ensuring that all students recruited can complete their programme of study within the scheduled time frames. Programme management will happen through the Programme Leader of the Institution at the teaching site. Where the Institution make a decision to close a programme, students are notified by the Programme Leader, and provided with the information required to enable them to continue to study and to complete the programme. Existing students have access to advice virtually via an online platform for general student enquiries, where students can seek general and specialist advice, and the Institutional Academic Team, who provide specialist advice and guidance on study options.

In order to manage the closure of the programme, the Board of Directors of the Institution will appoint their representative to oversee the programme closure. Their representative will work in tandem with the representative of Middlesex University to let every student to complete their studies. In addition, their legal advisor will ensure that the transition takes place amicably and cautiously taking care of the interests of both the collaborative parties and the students.